MEMORANDUM

To:

Kent Street, Chairman, Executive Committee

From:

Walter S. Willis, Executive Director

Subject:

December 2009 Meeting Notice Information

Date:

December 10, 2009

Attached you will find the agenda for this month's meeting, the minutes from our October 2009 meeting, and the referenced consent, action and/or informational items.

I look forward to seeing you all at this month's meeting, which will be held at our normal time of noon.

SOLID WASTE AGENCY OF LAKE COUNTY, IL EXECUTIVE COMMITTEE

Thursday December 17, 2009 12:00 Noon 1311 N. Estes Street Gurnee, IL 60031

1.	CALL TO ORDERChairman Street
2.	ROLL CALLSecretary
3.	APPROVAL OF MINUTES Minutes of October 8, 2009
4.	NEW AGENDA ITEMS
5.	PUBLIC COMMENT ON AGENDA ITEMS
6.	EXECUTIVE COMMITTEE ITEMSChairman Street
	Consent Items 1. Expenditure Report – Not in packet
	Action Items 1. SWALCO 2010 Calendar of Meetings 2. Contract – Larry Clark, Attorney at Law 3. Contract – Kip Kolkmeier, Lobbyist 4. Electronics Collection Agreement
	Information Items 1. Household Chemical Waste (HCW) Program Update 2. Project and Program Updates
7.	COMMITTEE MATTERS
8.	EXECUTIVE SESSION

9.

ADJOURNMENT

MINUTES

SOLID WASTE AGENCY OF LAKE COUNTY, IL EXECUTIVE COMMITTEE THURSDAY OCTOBER 8, 2009 1311 N. ESTES STREET, GURNEE, IL

MEMBERS PRESENT: Mike Flynn; Mike Ellis; Glenn Ryback; Kent Street; Steven Mandel. Staff: Walter Willis, Executive Director; Steve Nelson, Household Chemical Waste Engineer; Peter Adrian, Recycling Coordinator; Merleanne Rampale, Public Information Officer; Barbara Amadei, Secretary; Larry Clark, General Counsel.

CALL TO ORDER

Chairman Street called the meeting to order at 12:05 p.m. with 5 members present.

APPROVAL OF MINUTES

Motion by Highland Park, seconded by Ryback to approve the minutes of September 21, 2009. Motion was approved.

PUBLIC COMMENT

None

NEW AGENDA ITEMS

None.

COMMITTEE ITEMS

Action

1. Amendment to the SWALCO Intergovernmental Agreement and Agency By-Laws
The Committee discussed the language change. It was agreed to include language where
all nine Executive Committee members would be elected at the same time to alternating terms
(and change the year from 1994 to 2010). Also the language for the Alternate Director would
say "Department Head or equivalent" for the fourth category. The Committee agreed that all the
members should be reached out to when the Executive Committee members are reelected in
2010.

Motion by Highland Park, seconded by Ellis to approve the Intergovernmental Agreement as amended. Motion was unanimously approved.

2. Proposed FY 2010 SWALCO Budget

Chairman Street reminded the members that they requested Mr. Willis to come back with proposed budget cuts to attain a balanced budget. Mr. Willis provided the new budget along with the budget from the last meeting showing a \$77,560 deficit.

Mr. Mandel asked how SWALCO's funds will be next year and will we have the revenue support next year so we don't have to deficit spend again.

Mr. Willis explained that the impact on the Crystal Lake Transfer Station are within reason, but could impact us more; whether the recession is receding or not will impact us; legislative initiatives could help us; electronic waste revenue could help. If none of these initiatives work, we will have to reassess the budget in six months.

The Committee agreed to fund the deficit with reserve money and to review the budget in six months to make any adjustments needed.

Motion by Ellis, seconded by Flynn to approve the budget as proposed using fund balances to cover the \$77,560 and forwarding the budget to the Board for approval. Motion was unanimously approved.

Information

- 1. Project and Program Update
 - SB 2034 our concerns with this bill are that this act may allow for the deregulation of numerous waste streams that will still end up in the landfill, but no surcharge or host fee will be paid on this material. Mr. Willis and the IEPA are having discussions with Senator Garrett, the sponsor of the bill.
 - Mr. Willis reported that Will and Ogle County and the Illinois Counties Solid Waste Management Association are in agreement with us; the waste industry is not. C&D Recyclers have to meet 75% diversion. Mr. Willis stated that the diversion rate might need to be changed to 50% or some other agreed upon rate. If a material is going to the landfill it is a waste, not a recyclable.
 - 2) Veolia We got a response and we are reviewing it. The issue we have with Veolia is what waste we are getting paid for. He will continue to discuss this with Veolia.
 - Staff has been busy at festivals and open houses.
 - 4) Lincolnshire's Public Works will have their Open House on October 3rd and the Lincolnshire/Riverwoods Fire Protection District will have their first chemical waste collection on December 10.

- 5) The Plastic Bag pilot program is ongoing. Over 70 stores are in the program. There will be a task force meeting on November 10. The Gift Card event is coming up in November too.
- Pete and Walter met with SSI and toured the e-scrap processing facility. The e-scrap recycling law becomes effective in 2010. We are interested in receiving compensation for our collection efforts. There are questions though about material collected that won't be taken by the manufacturer, like microwaves.
- 7) Mr. Willis met with The Ferguson Group, who is the County's federal lobbyist to update them on our federal legislative policy concerning flow control, franchising and superfund.
- 8) Mr. Willis was a speaker at the Illinois Municipal League's conference in Chicago.
- 9) SWALCO is waiting for the final settlement from Waste Management Recycle America due on the 15th. It looks like the members will get the PTP at \$2.50/ton.

EXECUTIVE COMMITTEE MATTERS

Mr. Street thanked Mr. Willis and Mr. Mandel for attending the Public Works and Transportation Committee meeting with him to present the Plan Update. Mr. Mandel thanked Diana O'Kelly for inviting them to make the presentation and he stated that he thought the Committee felt more comfortable with SWALCO and that Walter made an excellent presentation.

Steve Mandel and Linda Soto requested nomination to the Legislative Committee. The Legislative Committee will vote at their next meeting. Motion by Ryback, seconded by Ellis to approve the nomination of Mr. Mandel and Ms. Soto to the Legislative Committee and to send it to the Board for approval. Motion was approved.

ADJOURNMENT

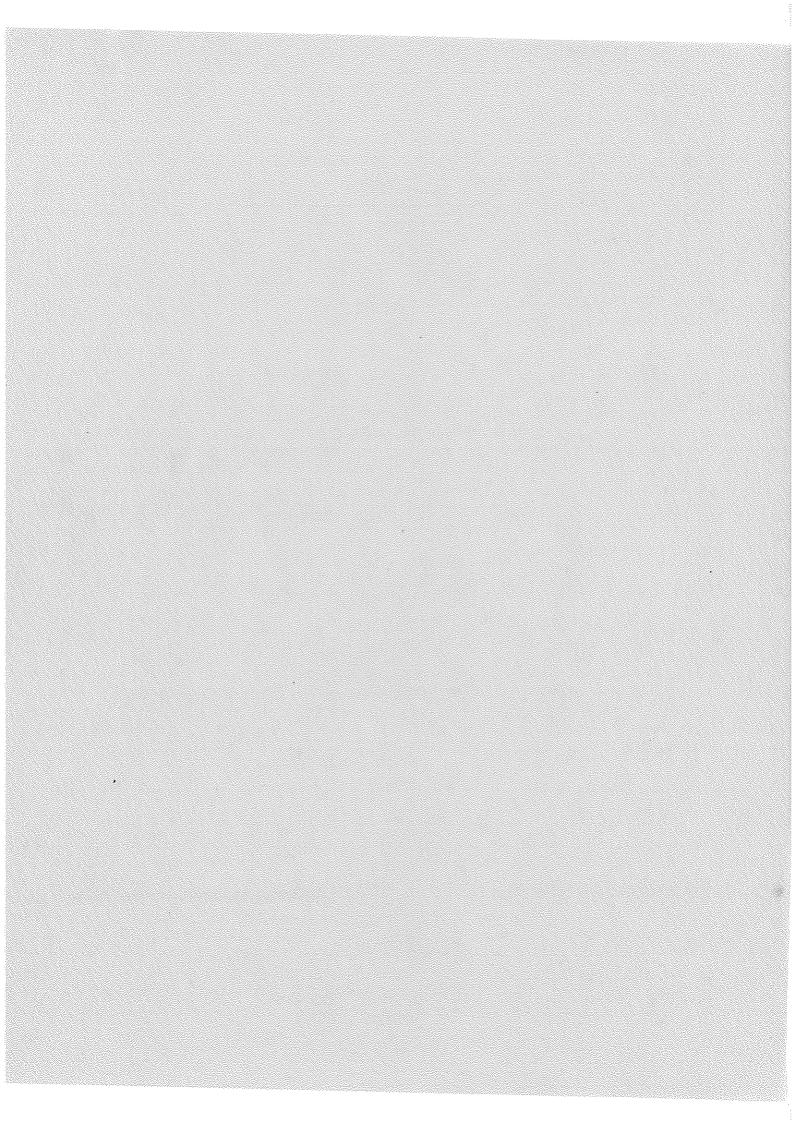
Motion by Highland Park, seconded by Ellis to adjourn. Motion was approved.

SOLID WASTE AGENCY OF LAKE COUNTY (SWALCO) EXECUTIVE COMMITTEE

COMMUNITY	REPRESENTATIVE	TITLE
FLYNN	Metaly	ASSISTANT VILLAGE ADMINISTRATOR
ELLIS	MIKE ELLS	VILLAGE MANAGER
R YBACK	Calenn Rebook	Mayor
Soccorso	0	DIRECTOR OF ENVIRONMENTAL QUALITY
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	9	
CITY OF HIGHLAND PARK	Sou Wing	Councilman
LAKE COUNTY		BOARD MEMBER
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SOLID WASTE AGENCY OF LAKE COUNTY, (SWALCO) EXECUTIVE COMMITTEE

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ELLIS	/								
RYBACK									
Soccorso									
STREET	/								
HIGHLAND PARK									
LAKE COUNTY									
TOTAL	5								



A-1. SWALCO 2010 Meeting Calendar

ISSUE: SWALCO Board of Director Calendar for

RECOMMENDATION: I recommend approval

TIMING: Routine

BACKGROUND: The Executive Committee will continue to meet monthly on the second Thursday of the month in which a board meeting is held and the third Thursday of the month when no board meeting is held. They will continue to be charged with approving the expenditures. The Board will meet six times during the year on the fourth Thursday except November. November's meeting is held on the third Thursday due to the Thanksgiving holiday. If the Executive Director and Chairman of the Board deem a meeting necessary at any time during the year, a special meeting will be called and the Board Members and public will be notified. This procedure is in accordance with Article VII, Section 2 of the By-Laws.

The Executive Committee will continue to meet at noon at the SWALCO office at 1311 N. Estes Street, Gurnee, IL 60031.

The Board of Directors meetings will continue to meet a 7:00 p.m. at the Hainesville Village Hall at 100 N. Hainesville Road.

Board of Directors Meetings January 28, 2010 March 25, 2010 June 24, 2010 August 26, 2010 October 28, 2010 November 18, 2010	Executive Committee Meetings January 14, 2010 February 18, 2010 March 11, 2010 April 15, 2010 May 20, 2010 June 10, 2010 July 15, 2010 August 12, 2010 September 16, 2010 October 14, 2010 November – No Executive Committee Meeting December 9, 2010
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ENCLOSED DOCUMENTS: SWALCO 2010 Calendar of Meetings

STAFF: Walter Willis, Executive Director, Barbara Amadei, Executive

SWALCO 2010 Calendar of Meetings

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Grey box is an Executive Committee Meeting (Noon; 1311 N. Estes Street, Gurnee, IL 60031) Red box is a Board of Directors Meeting (7 p.m.; Hainesville Village Hall, 100 Hainesville Road; Hainesville, IL 60030)

A-2. Contract - Larry M. Clark, General Counsel

ISSUE: Approve Contract

RECOMMENDATION: I recommend approval

TIMING: Routine

<u>BACKGROUND</u>: The Agency's contract with Mr. Clark must be approved annually. Mr. Clark provides legal representation to the Agency on a variety of matters. Mr. Clark has been the Agency's General Counsel since its inception. He provides competent and timely service to the Agency.

The total fees and services to Larry M. Clark during 2010 shall not exceed \$20,000.

FISCAL IMPACT: Organization 9200010, Object Code 71150, Consultant Services \$20,000

ENCLOSED DOCUMENTS: Contract with Larry M. Clark

STAFF: Walter S. Willis, Executive Director, Barbara Amadei, Executive

Larry M. Clark Contract

This Contract, effective December 17, 2009, is entered into by and between the Solid Waste Agency of Lake County, Illinois (hereinafter referred to as the AGENCY) and Larry M. Clark (hereinafter referred to as the CONTRACTOR). This Contract is made pursuant to authority granted by the Agency Executive Committee on December 17, 2009.

WHEREAS, the County of Lake has approved the Lake County Solid Waste Management Plan pursuant to Public Act 85-1198; and

WHEREAS, the AGENCY is tasked with implementing said plan; and

WHEREAS, the services of an attorney are necessary to assist in the matters of implementing said Plan; and

WHEREAS, the AGENCY has deemed it prudent to retain Larry M. Clark as said attorney and States Attorney Michael Waller has authorized retaining Larry M. Clark.

NOW, THEREFORE, the AGENCY and the CONTRACTOR hereby agree as follows:

SECTION 1: SCOPE OF SERVICES

The CONTRACTOR will supply the following services:

- 1. Provide legal counsel to the AGENCY as may be required or requested relative to the implementation of the Solid Waste Management Plan;
- 2. Attend meetings as requested by the AGENCY;
- 3. Be available for legal consultation or related solid waste matters as the need may arise;

SECTION 2: TERM

The term of this Contract is for the 12-month period, December 17, 2009 through November 30, 2010.

SECTION 3: FEES AND COSTS

The CONTRACTOR shall provide the aforestated services for an amount not to exceed \$20,000 unless specific authorization is received from the AGENCY. Said amount is based on an estimated workload of 129 hours at \$155.00 per hour.

Invoicing and payment shall be made, based on hours worked, on a monthly basis.

SECTION 4: SUCCESSORS AND ASSIGNS

This Contract and all of the covenants hereof shall inure to the benefit of and be binding upon the AGENCY and the CONTRACTOR respectively and their partners, successors and legal representatives. Neither the AGENCY nor the CONTRACTOR shall have the right to assign, transfer or sublet their interest or obligations hereunder without the written consent of the other party.

SECTION 5: HOLD HARMLESS

The CONTRACTOR shall indemnify and hold the AGENCY harmless from all fines, suits, claims, demands, actions, costs, obligations, attorneys' fees or liability of any kind arising out of the sole negligent actions of the CONTRACTOR'S performance of this Contract. The AGENCY does hereby covenant and agree to indemnify and hold harmless the CONTRACTOR from any fines, suits, claims, demands, actions, costs, obligations, attorneys' fees, or liability of any kind resulting from a negligent act by any of the employees of the AGENCY.

SECTION 6: CONTRACT MODIFICATIONS

All adjustments, additions, and/or deletions to this Contract are subject to the written approval of both parties.

The foregoing constitutes the entire Contract between the parties, and no verbal statement shall supercede any of its provisions.

IN WITNESS HEREOF, the parties have caused this Contract to be signed by their respective duly authorized officers on this 17th day of December, 2009.

CONTRACTOR:	AGENCY:
Larry M. Clark Attorney at Law	Kent Street, Chairman Executive Committee
ATTEST:	Solid Waste Agency of Lake County, IL
Secretary	

A-3. Contract- Kip Kolkmeier, Lobbyist

ISSUE: Approve Contract

RECOMMENDATION: I recommend approval

TIMING: Routine

BACKGROUND: The Agency's agreement with Mr. Kolkmeier must be approved annually. Mr. Kolkmeier provides legislative consulting services to the Agency. He has been the Agency's lobbyist for the past five years.

The total fees and services to Mr. Kolkmeier during 2010 shall not exceed \$33,000, which will be paid in two installments of \$16,500 in December 2009 and May 2010.

FISCAL IMPACT: Organization 9200010, Object Code 71150, Consultant Services \$33,000

ENCLOSED DOCUMENTS: Contract with Mr. Kip Kolkmeier

STAFF: Walter S. Willis, Executive Director, Barbara Amadei, Executive

Kolkmeier Consulting

1111 Williams Blvd. Springfield, IL 62704

Kip Kolkmeier Legislative Consultant Tel (312) 339-6540 Fax (217) 793-7787 KolkmeierConsult@aol.com

November 3, 2009

Walter Willis
Executive Director
SWALCO
1311 N. Estes Street
Gurnee, IL 60031

RE: 2009-2010 SWALCO Legislative Consulting Contract

Dear Walter,

I appreciate the opportunity to continue to work on behalf of the Solid Waste Agency of Lake County ("SWALCO"). If this agreement is acceptable to you, please execute a copy and return it to me.

- 1. <u>Parties to the Agreement</u>. The parties to this agreement are Kiplund R. Kolkmeier, doing business as Kolkmeier Consulting, referred to herein as "Contractor", and SWALCO.
- 2. <u>Term and Duties</u>. The term of this agreement shall be for the period December 1, 2009 to November 30, 2010. During the term, Contractor shall provide legislative consulting services. It is acknowledged and agreed by both parties that Contractor is not an employee of SWALCO and shall provide services under this agreement through the exercise of Contractor's independent professional judgment. It is also understood that Kolkmeier Consulting is not a law firm and the services provided under this contract are legislative consulting services and not the provision of legal services.
- 3. Fee. The fee for legislative consulting services under this agreement shall be a fixed amount of \$33,000. Unless agreed upon by SWALCO, this fixed amount shall be Contractor's sole compensation for the period of this agreement. The amount of the retainer will be payable in two installments; \$16,500 in December 2009, and \$16,500 in May 2010.

- 4. <u>Liability</u>. For purposes of this agreement, Contractor is a sole proprietor and assumes all risk of loss, indemnifies and holds harmless SWALCO from and against any and all liabilities, demands, claims, suits, losses, damages, causes of action, fines or judgments, including costs and attorneys fees, and related expenses that result directly from Contractor's negligent or intentional acts or omissions.
- 5. <u>Benefits</u>. Contractor acknowledges that he is not an employee of SWALCO and therefore is not entitled to receive or participate in any benefit program of SWALCO including any life, health, disability, retirement or other program that may from time to time be in place.

If this agreement is consistent with your understanding of our arrangement, then please execute where indicated and return a copy to me. Please let me know if you have any questions regarding the agreement.

Very truly yours,

Kiplund R. Kolkmeier

Signed	and a	appı	OV	ed:		
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Dated						

A-4. Electronics Collection Agreement

ISSUE: Approve Agreement

RECOMMENDATION: I recommend approval subject to General Counsel Review

TIMING: Urgent

BACKGROUND: Over the past two and a half years, SWALCO has been coordinating a residential electronics collection program under a no-cost agreement with Sims Recycling Solutions West Chicago Illinois processing facility. This program has been recognized as being the largest and longest operating collection program in the State and operates under a manufacture responsibility model that is very similar to the framework used in the Electronic Products Recycling & Reuse Act (PA-95-0959) that takes effect January 1, 2010.

In preparation for the new law, staff had been engaged in discussions with the local staff from Sims to determine what, if any, changes may occur as we transition to operating under the new legislation. To this, Sims staff indicated that SWALCO would be able to operate under our existing agreement which both parties had mutually agreed to extend through November 30, 2010.

On November 5, 2009, SWALCO received a letter of termination from Sims, citing that the manufacturer, that had been funding the program, had exercised their right to terminate their contract with Sims, therefore leaving Sims with no choice but to notify the Agency and others whom they had also been serving under similar terms. Upon receiving the letter of termination from Sims, staff contacted them to see if there would be a chance to enter into a new agreement to carry forward into 2010. Sims staff in California was unable to do this immediately but indicated that they were in the process of negotiating with manufactures for work in Illinois.

Since that time, staff has contacted all the host collection sites that will be directly impacted by the December 31, 2009 termination of service informing them of the situation and the potential consequences. They have been asked not to promote the collections beyond December 31, 2009 until otherwise instructed to do so by SWALCO. Staff further informed them that the Agency remains optimistic that a new collection agreement will be in place prior to the first of the year. Staff has also been contacting numerous stakeholders within Illinois and surrounding states to find a processor that holds contracts with manufacturers for work in Illinois. What was learned was that few have such contracts at this time. Those that do are companies that operate outside of Illinois and have manufacturing work in other states that have existing electronics recycling laws.

Staff has requested proposals and qualifications from several processors and has drafted No-Cost Contract/Agreement language to be used. The Agency has received one formal proposal and anticipates receiving more in the coming days. Upon evaluation of these proposals, staff will select, at least, one qualified processors and execute our agreement terms with them.

ENCLOSED DOCUMENTS: It is our intent to have a No-Cost contract at the meeting to review/approve.

STAFF: Walter Willis, Executive Director; Peter Adrian, Recycling Coordinator

I-1. Household Chemical Waste (HCW) Program Update

BACKGROUND: On November 30th SWALCO concluded our Household Chemical Waste Collection Program for fiscal year 2009. Although all the data has yet to be compiled and reviewed, all indications are that our 2009 HCW Program was yet another record year in terms of participation/waste volumes and in the total number of collection events conducted.

Participation levels at our public drop-off events increased more than 50% from fiscal year 2008 levels; refer to the enclosed spreadsheet. More than 2,000 residents, representing over 2,200 households, delivered their HCW to our facility last season. What's interesting to note is that overall attendance levels increased while the attendance percentages of the closest communities (Gurnee, Grayslake, Waukegan etc.) decreased from 2008. This indicates the service area of the facility continues to expand.

Recently staff has been working with the Lake County Purchasing Department on developing a bid for environmental services (labor and transportation) as our current contract with Clean Harbors Environmental Services is due to expire March 3, 2010. The bid will be similar in format to the previous bid and will include labor and transportation services for the mobile events, labor for the public drop-off events and labor for the paint bulking activities. The term of the contract will be one year with four one year extension options. The bid is due to be on the street by December 14, 2009 with a bid opening scheduled for January 8, 2010. We plan on tabulating the results and making an award recommendation at our January 14, 2010 Executive Committee meeting.

Summary ENCLOSED DOCUMENTS: Fiscal Year 2009 - Public Drop-off Participation

STAFF: Steve Nelson, Household Chemical Waste Engineer

Public Drop-off Participation Summary

Fiscal Year 2009

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I-2. Project and Program Updates

BACKGROUND: The following are updates on several projects and programs we are currently working on:

- Walter Willis, along with representatives of Lake County, Will County, Ogle County, Madison County and the Illinois Counties Solid Waste Management Association provided testimony at a Senate Environment Committee Hearing regarding SB 2034 (PA 96-0489). This Act may allow for the deregulation of numerous waste streams that will still end up being landfilled, but without having to pay local surcharges or possibly host fees. Additional information will be shared regarding this testimony at the meeting on December 17, 2009.
- 2. Walter Willis met with Jim Lewis of Veolia on December 3rd regarding the host agreement negotiations. It is expected that following the meeting that Veolia will be preparing proposed language for the agreement regarding which waste streams the host fee payment is applicable to.
- 3. The work on the Pilot Plastic Bag and Film Program continues and a meeting was held with the Task Force on December 8th. The meeting will focus on presenting the results of the pilot program and agreeing on an outline for the final report the Task Force is required to present to the General Assembly by March 2010.
- 4. The Plan Update was not voted on by the Lake County Public Works and Transportation Committee at its December 2nd meeting due to concerns voiced by local residents regarding the incineration and gasification components of the Plan Update and the Committee wanting more time to consider the concerns. SWALCO will be working closely with the Committee to answer questions and prepare new language as necessary as the planning process continues.
- 5. The Legislative Committee met on November 20th and Steve Mandel was elected Chair of the committee. The Committee discussed last year's policy and then focused on the policy for this year. A draft of the policy for 2010 will be sent to the committee members on December 9th and the draft policy will be finalized by the Committee by December 18th. The policy will then come before the Executive Committee and the Board of Directors at their January meetings for final action.
- 6. SWALCO and its consultant have finalized a draft of the C&D recycling facility zoning rules, with the significant assistance of Lake County Planning and Zoning Department. Mr. Willis will be attending the Lake County Planning and Zoning Committee's regular meeting on January 5th to introduce the committee to the rules and the purpose/goal of the rules. After that we will begin the process of amending the County's zoning ordinance, which is a fairly involved process. It is my intent to obtain the C&D recycling industry's comments on the draft zoning rules after the meeting on January 5th. I also intend to present the draft rules to the Executive Committee and BOD for approval at their January meetings as an action item. If approved, the rules will be sent to all members for their consideration for inclusion in their local zoning rules.
- 7. SWALCO will be sending out the annual O&M invoices in the coming weeks.
- 8. Members should be receiving payment in the 4th quarter for their recyclables. Pete Adrian will have more information to provide at the meeting on December 17th.
- 9. The Countryside LF has been experiencing odor problems again and SWALCO, Lake County and Grayslake have been involved in several meetings and discussions regarding the odor problem. Walter Willis and Barry Burton attended a meeting of the Prairie

Crossing Home Owners Association on November 16th to listen and learn more about the recent problems. At the meeting we also discussed the HDR memo that was prepared last March regarding this issue and the role we took to try and address the problem. We have also been in discussions with the USEPA regarding increased monitoring efforts at the landfill.

STAFF: Walter Willis, Executive Director